

## **Finance Committee Meeting**

### **June 27<sup>th</sup> 2011**

A joint meeting of the Finance Committee was held with the Board of Selectmen for the purpose of transferring funds to facilitate the balancing of the yearly budget. Present were Mr. David Herrick, (Vice-Chairman) Mr. William Dowling, Mr. Burt Imberman and Mrs. Prudence Spaulding. The members of the Board of Selectmen were present with Mr. Michael Skorput, Administrative Assistant. There were also guests present.

The meeting was called to order at 6:45PM. Minutes of May 5<sup>th</sup> 2011 and June 9<sup>th</sup> 2011 were presented and accepted as read. Mr. Imberman 1<sup>st</sup>, Mr. Herrick 2<sup>nd</sup>, passed unanimously.

A request was made to transfer funds from the **Reserve Fund** to the **Tax Title Account** 10148.00. The Tax Title Account has a negative balance of \$3033.22. A motion was made to transfer \$3035.00, Mr. Imberman 1<sup>st</sup>, Mr. Dowling 2<sup>nd</sup> passed unanimously.

A request was made to transfer \$165 from the **Reserve Fund** to the **Animal Officer's Expense Account** 60293.78. The Animal Officer's Account has a balance of \$957 and that amount should have been \$1040 which was the amount that had been voted on by the Finance Committee during budget deliberations, but somehow had not been listed correctly when being transferred to the Town Warrant. A motion was made Mr. Dowling 1<sup>st</sup>, Mr. Imberman 2<sup>nd</sup> and passed unanimously to transfer the desired amount.

**Highway Diesel Account** 20422.19 with a balance of \$1,660.39 (as of June 6<sup>th</sup> 2011) a request was made to transfer \$4,200 from the **Reserve Fund**. Mr. Skorput stated that the tanks had been filled up and there would be no more bills this fiscal year. A motion was made by Mrs. Spaulding 1<sup>st</sup> and Mr. Dowling 2<sup>nd</sup> and passed unanimously.

There was a request to transfer from the **Comstar Expense Account** 60291.77 to a new account named the **Comstar Salary Account** (no Number as yet) the sum of \$3720 to recompense Ms. Maureen Guidi for her clerk/secretarial/treasurer activities from November 15<sup>th</sup> 2010 to June 30<sup>th</sup> 2011. There was a surplus of \$6000 in the Comstar Expense Account. Mr. Imberman questioned how this new position had been established and had the position been offered publicly through advertisement in the local news papers? The selectmen stated that the position had not been publicly advertised and the position will be submitted for advertisement with two other positions that now needed filling. Mr. Imberman was concerned that the new personnel policy was not being followed. A motion was made to transfer the money by Mr. Dowling 1<sup>st</sup>, Mr. Herrick 2<sup>nd</sup> and passed with Mr. Imberman abstaining.

A request to transfer funds from the **Street Listing Account** 10163.00 (with a balance of \$908.45) to the **Town Clerk Expense Account** 10131.01 the sum of \$300 to pay for a special town election, and to **Election Expense Account** 10162.00 the sum \$500 to purchase a date, time stamp and toner for printer, This request was made by Katherine M. Chrétien, the Town Clerk. Mr. Imberman 1<sup>st</sup>, Mr. Dowling 2<sup>nd</sup> passed unanimously.

Ms. White stated that should there need to be any further transfer of funds they would take place on Monday July 11<sup>th</sup> and thanked the Finance Committee for their help.

The meeting adjourned at 7:15PM.

Respectfully submitted,  
Prudence Spaulding, Secretary.

Prudence Spaulding  
June 27<sup>th</sup> 2011